

## INSTRUCTIONS FOR THE DAY OF CONVOCATION (15/11/2014)

1. All students are required to report at registration counter from 9am to 10 am.
2. Convocation dress to be collected from lecture hall in Chemical Engineering block (ground floor) available on rent basis.
3. The students are required to wear white shirt and black trousers for the convocation.
4. All the students must occupy their respective seat already specified up to 10am
5. General Instructions:
  - a. This is Academic Function. Hence students should maintain high level of decorum and discipline.
  - b. Pin-drop silence is mandatory during the convocation.
  - c. At the time of entering and leaving of Academic Procession, all the students must stand up as a mark of respect.
  - d. Mobile phones should be kept switched off or on silent mode.
  - e. Anybody reporting late will not be entertained.
  - f. Personal photography is strictly prohibited.
  - g. All the students once seated in the pandal will have to be seated till the end of the convocation.